



**UPD SPMO CENTRAL STOREROOM  
STATEMENT OF NON-AVAILABILITY OF STOCKS**

**As of September 24, 2024**

| <u>ITEM/DESCRIPTION</u>  | <u>UNIT</u> | <u>REMARKS</u>                                    |
|--|-------------|---|
| ACETATE  | roll        |   |
| ALCOHOL, Ethyl, 500 mL   | bottle      |   |
| BATTERY, dry cell, size AA   | pack        |   |
| BATTERY, dry cell, size AAA  | pack        |   |
| BATTERY, dry cell, size D  | pack        |   |
| BINDING AND PUNCHING MACHINE   | unit        | *per order basis                                  |
| BINDING RING/COMB, plastic, 32 mm  | piece       | *per order basis                                  |
| BLADE, for general purpose cutter/utility knife  | tube        |   |
| BROOM (Walis Tambo)  | piece       |   |
| BROOM (Walis Ting-ting)  | piece       |   |
| CALCULATOR, Compact  | unit        |   |
| CARBON FILM, Legal size  | box         |   |
| CLEANER, Toilet Bowl and Urinal  | bottle      |   |
| CLEANSER, Scouring Powder  | can         |   |
| CLIP, backfold, 19mm   | box         |   |
| CLIP, backfold, 25mm   | box         |   |
| CLIP, backfold, 50mm   | box         |   |
| COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm   | box         |   |
| COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm   | box         |   |
| COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm   | box         |   |
| COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm   | box         |   |
| COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm   | box         |   |
| COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm   | box         |   |
| CUTTER/UTILITY KNIFE, for general purpose  | piece       |   |
| DATA FILE BOX  | piece       |   |
| DATA FOLDER  | piece       |   |
| DATER STAMP  | piece       |   |
| DESKTOP, for Basic Users   | unit        | *not available until further notice as per PS-DBM |
| DESKTOP, for Mid-Range Users   | unit        | *not available until further notice as per PS-DBM |
| DETERGENT BAR  | bar         |   |
| DETERGENT POWDER, all purpose  | pouch       |   |
| DIGITAL VOICE RECORDER   | unit        | *per order basis                                  |
| DISINFECTANT SPRAY   | can         |   |
| DOCUMENT CAMERA  | unit        | *per order basis                                  |
| DRUM CARTRIDGE, BROTHER DR-3455, Black   | cart        | *per order basis                                  |
| DUST PAN   | piece       |   |
| ELECTRIC FAN, stand type (note: Please prepare the Inventory Custodian Slip (ICS) before claiming) | unit        |   |
| ELECTRIC FAN, wall mount (note: Please prepare the Inventory Custodian Slip (ICS) before claiming) | unit        |   |
| ENVELOPE, Documentary, A4  | box         |   |
| ENVELOPE, Documentary, legal,  | box         |   |
| ENVELOPE, Expanding, Kraft   | box         |   |

|   |          |   |
|---|----------|---|
| ENVELOPE, Expanding, Plastic  | box      |   |
| ENVELOPE, Mailing   | box      |   |
| ERASER, plastic/rubber  | piece    |   |
| EXTERNAL HARD DRIVE (note: Please prepare the Inventory Custodian Slip (ICS) before claiming) | unit     |   |
| FACE MASK   | box      |   |
| FASTENER  | box      |   |
| FILE TAB DIVIDER, A4  | pack     |   |
| FILE TAB DIVIDER, Legal   | pack     |   |
| FIRE EXTINGUISHER, dry chemical   | unit     | *per order basis                                  |
| FIRE EXTINGUISHER, pure HCFC  | unit     | *per order basis                                  |
| FLOOR WAX, paste type, red  | can      |   |
| FOLDER with tab, Legal  | pack     |   |
| FOLDER, Fancy with slide, A4  | bundle   |   |
| FOLDER, pressboard  | 10s/pack |   |
| GLUE, all-purpose   | jar      |   |
| HAND SOAP, liquid   | bottle   |   |
| HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)                                       | book     |   |
| INK CARTRIDGE, CANON CL-741, Colored  | cart     | *per order basis                                  |
| INK CARTRIDGE, CANON CL-811, Colored  | cart     | *per order basis                                  |
| INK CARTRIDGE, CANON PG-740, Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, CANON PG-810, Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, EPSON C13T664100 (T6641), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan   | cart     | *per order basis                                  |
| INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta  | cart     | *per order basis                                  |
| INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP C2P04AA (HP62), Black   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP C2P06AA (HP62), Tri-color   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP C9351AA (HP21), Black   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP C9352AA (HP22), Tri-color   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CC640WA (HP60), Black   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CC643WA (HP60), Tri-color   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CD972AA (HP920XL), Cyan   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CD973AA (HP920XL), Magenta  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CD974AA (HP920XL), Yellow   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CD975AA (HP920XL), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CH561WA (HP61), Black   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CH562WA (HP61), Tri-color   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CH565A (HP82), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CH566A (HP82), Cyan   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CN045AA (HP950XL), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CN046AA (HP951XL), Cyan   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CN047AA (HP951XL), Magenta  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CN048AA (HP951XL), Yellow   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CN692AA (HP704), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CN693AA (HP704), Tri-color  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CZ107AA (HP678), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CZ108AA (HP678), Tri-color  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CZ121A (HP685A), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CZ122A (HP685A), Cyan   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CZ123A (HP685A), Magenta  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP CZ124A (HP685A), Yellow   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP F6V26AA (HP680), Tri-color  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP F6V27AA (HP680), Black  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS51AA (HP955), Cyan Original  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS54AA (HP955), Magenta Original   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS57AA (HP955), Yellow Original  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS60AA (HP955), Black Original   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS63AA (HP955XL), Cyan Original  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS66AA (HP955XL), Magenta  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS69AA (HP955XL), Yellow   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP LOS72AA (HP955XL), Black Original   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original   | cart     | *per order basis                                  |
| INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart     | *per order basis                                  |
| INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart     | *per order basis                                  |
| INSECTICIDE   | can      |   |
| LAPTOP, for Mid-range Users   | unit     | *not available until further notice as per PS-DBM |

|  |        |   |
|--|--------|---|
| LAPTOP, Lightweight  | unit   | *not available until further notice as per PS-DBM |
| LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece  | *per order basis                                  |
| LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts   | piece  | *per order basis                                  |
| LOOSELEAF COVER  | bundle |   |
| MAGAZINE FILE BOX, Large   | piece  |   |
| MARKER, Permanent, Black   | piece  |   |
| MARKER, Permanent, Blue  | piece  |   |
| MARKER, Permanent, Red   | piece  |   |
| MARKER, Whiteboard, Black  | piece  |   |
| MARKER, Whiteboard, Blue   | piece  |   |
| MONOBLOC TABLE, beige  | unit   | *per order basis                                  |
| MONOBLOC TABLE, white  | unit   | *per order basis                                  |
| MOP BUCKET (note: Please prepare the Inventory Custodian Slip (ICS) before claiming)                   | unit   | *per order basis                                  |
| MOPHANDLE, heavy duty  | piece  | *per order basis                                  |
| MOPHEAD, made of rayon   | piece  | *per order basis                                  |
| MULTIMEDIA PROJECTOR   | unit   | *per order basis                                  |
| NOTEBOOK STENO   | piece  |   |
| NOTEPAD, stick-on, 50mm x 76mm (2x3)   | pad    |   |
| NOTEPAD, stick-on, 76mm x 100mm (3x4)  | pad    |   |
| NOTEPAD, stick-on, 76mm x 76mm (3x3)   | pad    |   |
| PAD PAPER, ruled   | pad    |   |
| PAPER CLIP, vinyl/plastic coated, 33mm   | box    |   |
| PAPER SHREDDER   | unit   | *per order basis                                  |
| PAPER TRIMMER/CUTTING MACHINE  | unit   | *per order basis                                  |
| PAPER, MULTIPURPOSE A4 (70GSM)   | ream   |   |
| PAPER, MULTIPURPOSE LEGAL (70GSM)  | ream   |   |
| PAPER, parchment   | box    |   |
| PHILIPPINE NATIONAL FLAG   | piece  |   |
| PRINTER, Impact, Dot Matrix, 24 pins   | unit   | *per order basis                                  |
| PRINTER, Impact, Dot Matrix, 9 pins  | unit   | *per order basis                                  |
| PRINTER, Laser, Monochrome   | unit   | *per order basis                                  |
| PUNCHER, paper, heavy duty   | piece  |   |
| RAGS   | kilo   |   |
| RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black  | cart   | *per order basis                                  |
| RIBBON CARTRIDGE, EPSON C13S015531 (S015086)   | cart   | *per order basis                                  |
| RIBBON CARTRIDGE, EPSON C13S015632, Black  | cart   | *per order basis                                  |
| RUBBER BAND No. 18   | box    |   |
| SCOURING PAD   | pack   |   |
| SIGN PEN, Extra Fine Tip, Black  | piece  |   |
| SIGN PEN, Extra Fine Tip, Blue   | piece  |   |
| SIGN PEN, Extra Fine Tip, Red  | piece  |   |
| SIGN PEN, Fine Tip, Black  | piece  |   |
| SIGN PEN, Fine Tip, Blue   | piece  |   |
| SIGN PEN, Fine Tip, Red  | piece  |   |
| SIGN PEN, Medium Tip, Black  | piece  |   |
| SIGN PEN, Medium Tip, Blue   | piece  |   |
| SIGN PEN, Medium Tip, Red  | piece  |   |
| STAMP PAD, felt  | piece  |   |
| STAPLER, heavy duty (binder) (note: Please prepare the Inventory Custodian Slip (ICS) before claiming) | unit   |   |
| TAPE, electrical   | roll   |   |
| TAPE, masking, 24mm  | roll   |   |
| TAPE, masking, 48 mm   | roll   |   |
| TAPE, packaging, 48 mm   | roll   |   |
| TAPE, transparent, 48 mm   | roll   |   |
| TISSUE, INTERFOLDED PAPER TOWEL  | pack   |   |
| TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000   | cart   | *per order basis                                  |
| TONER CARTRIDGE, BROTHER TN-3320, Black  | cart   | *per order basis                                  |
| TONER CARTRIDGE, BROTHER TN-3350, Black  | cart   | *per order basis                                  |
| TONER CARTRIDGE, BROTHER TN-3478, Black  | cart   | *per order basis                                  |
| TONER CARTRIDGE, BROTHER TN-456 Black, High Yield  | cart   | *per order basis                                  |
| TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield   | cart   | *per order basis                                  |
| TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield  | cart   | *per order basis                                  |
| TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield   | cart   | *per order basis                                  |

|   |           |                  |
|---|-----------|------------------|
| TONER CARTRIDGE, CANON CRG-324 II                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CB435A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CB540A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE255A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE278A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE285A (HP85A), Black             | cart      | *per order basis |
| TONER CARTRIDGE, HP CE310A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE311A, Cyan                      | cart      | *per order basis |
| TONER CARTRIDGE, HP CE312A, Yellow                    | cart      | *per order basis |
| TONER CARTRIDGE, HP CE313A, Magenta                   | cart      | *per order basis |
| TONER CARTRIDGE, HP CE320A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE321A, Cyan                      | cart      | *per order basis |
| TONER CARTRIDGE, HP CE322A, Yellow                    | cart      | *per order basis |
| TONER CARTRIDGE, HP CE323A, Magenta                   | cart      | *per order basis |
| TONER CARTRIDGE, HP CE390A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE400A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE401A, Cyan                      | cart      | *per order basis |
| TONER CARTRIDGE, HP CE402A, Yellow                    | cart      | *per order basis |
| TONER CARTRIDGE, HP CE403A, Magenta                   | cart      | *per order basis |
| TONER CARTRIDGE, HP CE410A, (HP305), Black            | cart      | *per order basis |
| TONER CARTRIDGE, HP CE411A, (HP305), Cyan             | cart      | *per order basis |
| TONER CARTRIDGE, HP CE412A, (HP305), Yellow           | cart      | *per order basis |
| TONER CARTRIDGE, HP CE413A, (HP305), Magenta          | cart      | *per order basis |
| TONER CARTRIDGE, HP CE505A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP CE505X, Black, high cap           | cart      | *per order basis |
| TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet    | cart      | *per order basis |
| TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet    | cart      | *per order basis |
| TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425    | cart      | *per order basis |
| TONER CARTRIDGE, HP CF280XC                           | cart      | *per order basis |
| TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet    | cart      | *per order basis |
| TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black    | cart      | *per order basis |
| TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L | cart      | *per order basis |
| TONER CARTRIDGE, HP CF287A (HP87), Black              | cart      | *per order basis |
| TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet   | cart      | *per order basis |
| TONER CARTRIDGE, HP CF350A, Black Laserjet            | cart      | *per order basis |
| TONER CARTRIDGE, HP CF351A, Cyan Laserjet             | cart      | *per order basis |
| TONER CARTRIDGE, HP CF352A, Yellow Laserjet           | cart      | *per order basis |
| TONER CARTRIDGE, HP CF353A, Magenta Laserjet          | cart      | *per order basis |
| TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet   | cart      | *per order basis |
| TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet    | cart      | *per order basis |
| TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet  | cart      | *per order basis |
| TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet | cart      | *per order basis |
| TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart      | *per order basis |
| TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart      | *per order basis |
| TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart      | *per order basis |
| TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart      | *per order basis |
| TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart      | *per order basis |
| TONER CARTRIDGE, HP CF410XC (HP410XC), Black          | cart      | *per order basis |
| TONER CARTRIDGE, HP CF411A (HP410A), Cyan             | cart      | *per order basis |
| TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan           | cart      | *per order basis |
| TONER CARTRIDGE, HP CF412A (HP410A), Yellow           | cart      | *per order basis |
| TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow         | cart      | *per order basis |
| TONER CARTRIDGE, HP CF413A (HP410A), Magenta          | cart      | *per order basis |
| TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta        | cart      | *per order basis |
| TONER CARTRIDGE, HP Q2612A, Black                     | cart      | *per order basis |
| TONER CARTRIDGE, HP Q7553A, Black                     | cart      | *per order basis |
| TRASHBAG, Large size                                  | pack/roll |                  |
| TRASHBAG, XL size                                     | pack/roll |                  |
| TRASHBAG, XXL size                                    | pack/roll |                  |
| TWINE, plastic  | roll      |                  |
| WASTEBASKET   | piece     |                  |
| WRAPPING PAPER  | pack      |                  |

**\*This posting is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available at the UP Diliman SPMO Central Storeroom and may be procured at the Procurement Service, if available, otherwise, it may be procured through other sources in accordance with 2016 IRR of RA 9184.**

**\*per order basis - items that are not regularly procured by the SPMO-AIS.**

*This is a computer-generated document and it does not require signature.*

**SNAS as of September 24, 2024**