



# SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Abert Hall, U.P. Diliman, Quezon City  
Tel. Nos 8981-8500 loc. 4576 to 77, 4580 to 4582, 4589

## UPD SPMO CENTRAL STOREROOM STATEMENT OF NON-AVAILABILITY OF STOCKS

As of July 10, 2025

| ITEM/DESCRIPTION                               | UNIT              | REMARKS          |
|------------------------------------------------|-------------------|------------------|
| ACETATE                                        | roll              |                  |
| AIR CONDITIONING UNIT                          | unit              |                  |
| AIR FRESHENER                                  | can               |                  |
| AIRLINE TICKETS (DOMESTIC)                     | ticket            |                  |
| AIRLINE TICKETS (INTERNATIONAL)                | ticket            |                  |
| ALCOHOL, Ethyl, 1 Gallon                       | gallon            |                  |
| ALCOHOL, Ethyl, 500 mL                         | bottle            |                  |
| ALL-TERRAIN VEHICLE (ATV)                      | unit              |                  |
| AMPLIFIER                                      | unit              |                  |
| ASSEMBLED OWNER-TYPE JEEP                      | unit              |                  |
| ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE       | unit              |                  |
| AUTOMOTIVE BATTERIES                           | piece             |                  |
| BALLPEN                                        | piece             |                  |
| BATTERY, dry cell, size AA                     | pack              |                  |
| BATTERY, dry cell, size AAA                    | pack              |                  |
| BINDING AND PUNCHING MACHINE                   | unit              | *per order basis |
| BINDING RING/COMB, plastic, 32 mm              | bundle            | *per order basis |
| BLEACHING SOLUTION                             | bottle            |                  |
| BOND PAPER                                     | ream              |                  |
| BROOM (Walis Tambo)                            | piece             |                  |
| BROOM (Walis Ting-ting)                        | piece             |                  |
| BUS                                            | unit              |                  |
| Business function specific software            | license           |                  |
| CAR (Sedan or Hatchback)                       | unit              |                  |
| CARTOLINA, assorted colors                     | pack              |                  |
| CERTIFICATE FRAME                              | piece             |                  |
| CERTIFICATE HOLDER                             | piece             |                  |
| CHALK, white enamel                            | box               |                  |
| CLEANER, Toilet Bowl and Urinal                | bottle            |                  |
| CLEANSER, Scouring Powder                      | plastic container |                  |
| CLEARBOOK, Legal size                          | piece             |                  |
| CLIP, backfold, 19mm                           | box               |                  |
| CLIP, backfold, 25mm                           | box               |                  |
| CLIP, backfold, 32mm                           | box               |                  |
| CLIP, backfold, 50mm                           | box               |                  |
| COLORED PAPER                                  | pack              |                  |
| COMPACT DISC                                   | piece             |                  |
| COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm | box               |                  |
| COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm | box               |                  |
| Computer game or entertainment software        | license           |                  |
| Content authoring and editing software         | license           |                  |



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| ITEM/DESCRIPTION                                                    | UNIT    | REMARKS                                           |
|---------------------------------------------------------------------|---------|---------------------------------------------------|
| Content management software                                         | license |                                                   |
| CORRECTION TAPE                                                     | piece   |                                                   |
| DATA FILE BOX                                                       | piece   |                                                   |
| DATA FOLDER                                                         | piece   |                                                   |
| Data management and query software                                  | license |                                                   |
| DEODORANT CAKE                                                      | piece   |                                                   |
| DESKTOP, for Basic Users                                            | unit    | *not available until further notice as per PS-DBM |
| DESKTOP, for Mid-Range Users                                        | unit    | *not available until further notice as per PS-DBM |
| DETERGENT BAR                                                       | piece   |                                                   |
| DETERGENT POWDER, all purpose                                       | pouch   |                                                   |
| Development software                                                | license |                                                   |
| DIGITAL VOICE RECORDER                                              | unit    | *per order basis                                  |
| DISHWASHING LIQUID                                                  | bottle  |                                                   |
| DISINFECTANT SPRAY                                                  | can     |                                                   |
| DISPOSABLE GLOVES                                                   | box     |                                                   |
| DOCUMENT CAMERA                                                     | unit    | *per order basis                                  |
| DOCUMENT SCANNER                                                    | unit    | *per order basis                                  |
| DOOR MAT                                                            | piece   |                                                   |
| DOUBLE SIDED TAPE                                                   | roll    |                                                   |
| DRUM CARTRIDGE, BROTHER DR-3455, Black                              | cart    | *per order basis                                  |
| DSLR CAMERA                                                         | unit    |                                                   |
| DUST PAN                                                            | piece   |                                                   |
| Educational or reference software                                   | license |                                                   |
| ELECTRIC FAN, industrial, ground type                               | unit    |                                                   |
| ELECTRIC FAN, stand type                                            | unit    |                                                   |
| ELECTRIC FAN, wall mount                                            | unit    |                                                   |
| ENVELOPE, Documentary, A4                                           | box     |                                                   |
| ENVELOPE, Documentary, legal,                                       | box     |                                                   |
| ENVELOPE, Expanding, Plastic                                        | box     |                                                   |
| ERASER, felt, for blackboard/whiteboard                             | piece   |                                                   |
| EXTENSION CORD                                                      | piece   |                                                   |
| FASTENER                                                            | box     |                                                   |
| FILE TAB DIVIDER, A4                                                | set     |                                                   |
| FILE TAB DIVIDER, Legal                                             | set     |                                                   |
| Finance accounting and enterprise resource planning ERP software    | license |                                                   |
| FIRE EXTINGUISHER, dry chemical                                     | unit    | *per order basis                                  |
| FLASH DRIVE                                                         | piece   |                                                   |
| FLOOR WAX, paste type, red                                          | can     |                                                   |
| FOLDER with tab, A4                                                 | pack    |                                                   |
| FOLDER with tab, Legal                                              | pack    |                                                   |
| FOLDER, Fancy with slide, A4                                        | bundle  |                                                   |
| FOLDER, Fancy with slide, legal                                     | bundle  |                                                   |
| FOLDER, pressboard                                                  | box     |                                                   |
| FUEL FILTERS                                                        | piece   |                                                   |
| FURNITURE CLEANER                                                   | can     |                                                   |
| GLUE GUN                                                            | unit    |                                                   |
| GLUE STICK (FOR GLUE GUN)                                           | pack    |                                                   |
| GLUE STICK (PASTE)                                                  | piece   |                                                   |
| GLUE, all-purpose                                                   | bottle  |                                                   |
| HAND SOAP, liquid, 500mL                                            | bottle  |                                                   |
| HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR) | book    |                                                   |

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**UPD SPMO CENTRAL STOREROOM**  
**STATEMENT OF NON-AVAILABILITY OF STOCKS**

**As of July 10, 2025**

| <b>ITEM/DESCRIPTION</b>                          | <b>UNIT</b> | <b>REMARKS</b>   |
|--------------------------------------------------|-------------|------------------|
| Industry specific software                       | license     |                  |
| Information exchange software                    | license     |                  |
| INK CARTRIDGE, CANON CL-741, Colored             | cart        | *per order basis |
| INK CARTRIDGE, CANON CL-811, Colored             | cart        | *per order basis |
| INK CARTRIDGE, CANON PG-740, Black               | cart        | *per order basis |
| INK CARTRIDGE, CANON PG-810, Black               | cart        | *per order basis |
| INK CARTRIDGE, EPSON C13T664100 (T6641), Black   | cart        | *per order basis |
| INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan    | cart        | *per order basis |
| INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta | cart        | *per order basis |
| INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow  | cart        | *per order basis |
| INK CARTRIDGE, HP C2P04AA (HP62), Black          | cart        | *per order basis |
| INK CARTRIDGE, HP C2P06AA (HP62), Tri-color      | cart        | *per order basis |
| INK CARTRIDGE, HP C9351AA (HP21), Black          | cart        | *per order basis |
| INK CARTRIDGE, HP C9352AA (HP22), Tri-color      | cart        | *per order basis |
| INK CARTRIDGE, HP CC640WA (HP60), Black          | cart        | *per order basis |
| INK CARTRIDGE, HP CC643WA (HP60), Tri-color      | cart        | *per order basis |
| INK CARTRIDGE, HP CD972AA (HP920XL), Cyan        | cart        | *per order basis |
| INK CARTRIDGE, HP CD973AA (HP920XL), Magenta     | cart        | *per order basis |
| INK CARTRIDGE, HP CD974AA (HP920XL), Yellow      | cart        | *per order basis |
| INK CARTRIDGE, HP CD975AA (HP920XL), Black       | cart        | *per order basis |
| INK CARTRIDGE, HP CH561WA (HP61), Black          | cart        | *per order basis |
| INK CARTRIDGE, HP CH562WA (HP61), Tri-color      | cart        | *per order basis |
| INK CARTRIDGE, HP CN045AA (HP950XL), Black       | cart        | *per order basis |
| INK CARTRIDGE, HP CN046AA (HP951XL), Cyan        | cart        | *per order basis |
| INK CARTRIDGE, HP CN047AA (HP951XL), Magenta     | cart        | *per order basis |
| INK CARTRIDGE, HP CN048AA (HP951XL), Yellow      | cart        | *per order basis |
| INK CARTRIDGE, HP CN692AA (HP704), Black         | cart        | *per order basis |
| INK CARTRIDGE, HP CN693AA (HP704), Tri-color     | cart        | *per order basis |
| INK CARTRIDGE, HP CZ107AA (HP678), Black         | cart        | *per order basis |



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## UPD SPMO CENTRAL STOREROOM STATEMENT OF NON-AVAILABILITY OF STOCKS

As of July 10, 2025

| ITEM/DESCRIPTION                                    | UNIT    | REMARKS                                           |
|-----------------------------------------------------|---------|---------------------------------------------------|
| INK CARTRIDGE, HP CZ108AA (HP678), Tri-color        | cart    | *per order basis                                  |
| INK CARTRIDGE, HP F6V26AA (HP680), Tri-color        | cart    | *per order basis                                  |
| INK CARTRIDGE, HP F6V27AA (HP680), Black            | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original    | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original  | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S60AA (HP955), Black Original   | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original  | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta        | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow         | cart    | *per order basis                                  |
| INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original | cart    | *per order basis                                  |
| INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original    | cart    | *per order basis                                  |
| INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart    | *per order basis                                  |
| INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart    | *per order basis                                  |
| INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart    | *per order basis                                  |
| INKJET PRINTER                                      | unit    | *per order basis                                  |
| INSECTICIDE                                         | can     |                                                   |
| KEYBOARD                                            | unit    |                                                   |
| LAMINATING FILM                                     | pack    |                                                   |
| LAMINATING MACHINE                                  | unit    |                                                   |
| LAPTOP COMPUTER, for Mid-range Users                | unit    | *not available until further notice as per PS-DBM |
| LAPTOP COMPUTER, Lightweight                        | unit    | *not available until further notice as per PS-DBM |
| LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts      | piece   | *per order basis                                  |
| LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts    | piece   | *per order basis                                  |
| MANILA PAPER                                        | pack    |                                                   |
| MARKER, Fluorescent                                 | set     |                                                   |
| MARKER, Whiteboard, Black                           | piece   |                                                   |
| MARKER, Permanent, Black                            | piece   |                                                   |
| MARKER, Permanent, Blue                             | piece   |                                                   |
| MARKER, Permanent, Red                              | piece   |                                                   |
| MARKER, Whiteboard, Red                             | piece   |                                                   |
| MEDAL                                               | piece   |                                                   |
| MICROPHONE                                          | unit    |                                                   |
| MINI BUS                                            | unit    |                                                   |
| MOBILE PHONE                                        | unit    |                                                   |
| MONOBLOC CHAIR, beige                               | piece   | *per order basis                                  |
| MONOBLOC CHAIR, white                               | piece   | *per order basis                                  |
| MOTORCYCLE                                          | unit    |                                                   |
| MULTI-PURPOSE VEHICLE (MPV)                         | unit    |                                                   |
| MULTIFUNCTION PRINTER                               | unit    |                                                   |
| MULTIMEDIA PROJECTOR                                | unit    |                                                   |
| Network applications software                       | license |                                                   |
| Network management software                         | license |                                                   |
| Networking software                                 | license |                                                   |



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| ITEM/DESCRIPTION                                  | UNIT    | REMARKS          |
|---------------------------------------------------|---------|------------------|
| NOTEPAD, stick-on, 50mm x 76mm                    | pad     |                  |
| NOTEPAD, stick-on, 76mm x 100mm                   | pad     |                  |
| OFFICE CHAIR                                      | piece   |                  |
| Operating environment software                    | license |                  |
| PADLOCK                                           | piece   |                  |
| PAINT                                             | gallon  |                  |
| PAPER CLIP, vinly/plastic coated, 33mm            | box     |                  |
| PAPER CLIP, vinly/plastic coated, jumbo, 50mm     | box     |                  |
| PAPER SHREDDER                                    | unit    |                  |
| PAPER TRIMMER/CUTTING MACHINE                     | unit    |                  |
| PAPER, MULTIPURPOSE A4                            | ream    |                  |
| PAPER, MULTIPURPOSE LEGAL                         | ream    |                  |
| PAPER, parchment                                  | box     |                  |
| PARACETAMOL                                       | pack    |                  |
| PASSENGER VAN                                     | unit    |                  |
| PHILIPPINE NATIONAL FLAG                          | piece   |                  |
| PHOTO PAPER                                       | pack    |                  |
| PICK-UP TRUCK                                     | unit    |                  |
| PLASTIC ENVELOPE                                  | piece   |                  |
| PLASTIC FASTENER                                  | box     |                  |
| POVIDONE IODINE                                   | bottle  |                  |
| PRINTER, Laser, Monochrome                        | unit    | *per order basis |
| PUNCHER, paper, heavy duty                        | piece   |                  |
| PUSH PIN                                          | pack    |                  |
| RAGS                                              | kilo    |                  |
| RECORD BOOK, 500 PAGES                            | book    |                  |
| RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black | cart    | *per order basis |
| RIBBON CARTRIDGE, EPSON C13S015531 (S015086)      | cart    | *per order basis |
| RIBBON CARTRIDGE, EPSON C13S015632, Black         | cart    | *per order basis |
| RUBBER BAND No. 18                                | box     |                  |
| RULER, plastic, 450mm                             | piece   |                  |
| SCOURING PAD                                      | pack    |                  |
| Security and protection software                  | license |                  |
| SIGN PEN, Fine Tip, Black (0.7MM)                 | piece   |                  |
| SIGN PEN, Fine Tip, Blue (0.7MM)                  | piece   |                  |
| SIGN PEN, Medium Tip, Black                       | piece   |                  |
| SIGN PEN, Medium Tip, Blue                        | piece   |                  |
| SIGN PEN, Medium Tip, Red                         | piece   |                  |
| SMART TELEVISION                                  | unit    |                  |
| SPEAKERS                                          | unit    |                  |
| SPORTS UTILITY VEHICLE (SUV)                      | unit    |                  |
| STAMP PAD, felt                                   | piece   |                  |
| STAPLER, standard type                            | piece   |                  |
| STEEL FILING CABINET                              | piece   |                  |
| STEEL RACK                                        | set     |                  |
| STENO NOTEBOOK                                    | piece   |                  |
| STICKER PAPER                                     | pack    |                  |
| STORAGE BOX                                       | piece   |                  |
| TAPE DISPENSER, table top                         | piece   |                  |
| TAPE, masking, 24mm                               | roll    |                  |
| TAPE, transparent, 48 mm                          | roll    |                  |
| TISSUE, INTERFOLDED PAPER TOWEL                   | pack    |                  |
| TOILET TISSUE PAPER, 2 ply                        | pack    |                  |
| TONER CARTRIDGE, BROTHER TN-3320, Black           | cart    | *per order basis |
| TONER CARTRIDGE, BROTHER TN-3350, Black           | cart    | *per order basis |

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|-----------------------------------------------------|-------------|------------------|
| TONER CARTRIDGE, BROTHER TN-3478, Black             | cart        | *per order basis |
| TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart        | *per order basis |
| TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart        | *per order basis |
| TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart        | *per order basis |
| TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart        | *per order basis |
| TONER CARTRIDGE, CANON CRG-324 II                   | cart        | *per order basis |
| TONER CARTRIDGE, HP CB435A, Black                   | cart        | *per order basis |
| TONER CARTRIDGE, HP CE255A, Black                   | cart        | *per order basis |
| TONER CARTRIDGE, HP CE278A, Black                   | cart        | *per order basis |
| TONER CARTRIDGE, HP CE285A (HP85A), Black           | cart        | *per order basis |
| TONER CARTRIDGE, HP CE310A, Black                   | cart        | *per order basis |
| TONER CARTRIDGE, HP CE311A, Cyan                    | cart        | *per order basis |
| TONER CARTRIDGE, HP CE312A, Yellow                  | cart        | *per order basis |
| TONER CARTRIDGE, HP CE313A, Magenta                 | cart        | *per order basis |
| TONER CARTRIDGE, HP CE505A, Black                   | cart        | *per order basis |
| TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet  | cart        | *per order basis |
| TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet  | cart        | *per order basis |

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| <u>ITEM/DESCRIPTION</u>                               | <u>UNIT</u> | <u>REMARKS</u>   |
|-------------------------------------------------------|-------------|------------------|
| TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet    | cart        | *per order basis |
| TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black    | cart        | *per order basis |
| TONER CARTRIDGE, HP CF287A (HP87), Black              | cart        | *per order basis |
| TONER CARTRIDGE, HP CF350A, Black Laserjet            | cart        | *per order basis |
| TONER CARTRIDGE, HP CF351A, Cyan Laserjet             | cart        | *per order basis |
| TONER CARTRIDGE, HP CF352A, Yellow Laserjet           | cart        | *per order basis |
| TONER CARTRIDGE, HP CF353A, Magenta Laserjet          | cart        | *per order basis |
| TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet   | cart        | *per order basis |
| TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet    | cart        | *per order basis |
| TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet  | cart        | *per order basis |
| TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet | cart        | *per order basis |
| TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart        | *per order basis |
| TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart        | *per order basis |
| TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart        | *per order basis |
| TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart        | *per order basis |
| TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart        | *per order basis |
| TONER CARTRIDGE, HP CF411A (HP410A), Cyan             | cart        | *per order basis |
| TONER CARTRIDGE, HP CF412A (HP410A), Yellow           | cart        | *per order basis |
| TONER CARTRIDGE, HP CF413A (HP410A), Magenta          | cart        | *per order basis |
| TONER CARTRIDGE, HP Q2612A, Black                     | cart        | *per order basis |
| TONER CARTRIDGE, HP Q7553A, Black                     | cart        | *per order basis |
| TRASHBAG, Large size                                  | roll/pack   |                  |
| TRASHBAG, XL size                                     | roll/pack   |                  |
| TRASHBAG, XXL size                                    | roll/pack   |                  |
| TRI-WHEEL VEHICLE                                     | unit        |                  |
| UNINTERRUPTIBLE POWER SUPPLY                          | unit        |                  |
| Utility and device driver software                    | license     |                  |
| VAN                                                   | unit        |                  |
| VELLUM BOARD PAPER                                    | pack        |                  |
| WASTEBASKET                                           | piece       |                  |
| WATER DISPENSER                                       | unit        |                  |
| WHITE BOARD                                           | piece       |                  |

**\*This posting is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available at the UP Diliman SPMO Central Storeroom and may be procured at the Procurement Service, if available, otherwise, it may be procured through other sources in accordance with 2016 IRR of RA 9184.**

**\*per order basis -**  
items that are not  
regularly procured by  
the SPMO-AIS.

*This is a computer-generated document and it does not require signature.*

**SNAS as of July 10, 2025**