



## List of Common-Use Supplies and Equipment

As of Monday, March 10, 2025

Total No. of Items: 244

| Product Code    | Product Description                                | UOM    | Price     | Quantity | Remarks                                      |
|-----------------|--|--------|-----------|----------|--|
| 13111203-AC-F01 | ACETATE  | ROLL   | 1,243.84  | 1,056    |  |
| 47131812-AF-A01 | AIR FRESHENER                                      | Can    | 124.80    | 3,914    |  |
| 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon                           | Gallon | 357.09    | 0        |  |
| 12191601-AL-E04 | ALCOHOL, Ethyl, 500ml                              | bottle | 55.62     | 0        |  |
| 26111702-BT-A01 | BATTERY, dry cell, AAA                             | Pack   | 18.34     | 0        | To be sold in blister packs of 2pcs          |
| 26111702-BT-A02 | BATTERY, dry Cell, size AA                         | Pack   | 20.49     | 0        | To be sold in blister packs of 2pcs          |
| 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacit | Unit   | 13,091.52 | 40       |  |
| 44122037-RB-P10 | BINDING RING/COMB, plastic, 32mm                   | Bundle | 219.20    | 437      | To be sold in bundles of 10pcs               |
| 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife    | Tube   | 16.37     | 15,318   | To be sold in tubes of 10pcs                 |
| 47131604-BR-S01 | BROOM (Walis Tambo)                                | Piece  | 124.80    | 0        |  |
| 47131604-BR-T01 | BROOM (Walis Ting-Ting)                            | Piece  | 26.00     | 0        |  |
| 44101807-CA-C01 | CALCULATOR, Compact                                | Unit   | 217.24    | 4,202    |  |
| 13111201-CF-P02 | CARBON FILM, Legal Size                            | Box    | 351.83    | 2,325    | To be sold in boxes of 100 sheets            |
| 14111525-CA-A01 | CARTOLINA, assorted colors                         | Pack   | 83.72     | 0        | To be sold in packs of 20pcs assorted colors |
| 44121710-CH-W01 | CHALK, white enamel                                | Box    | 32.97     | 0        | To be sold in boxes of 100pcs                |
| 47131829-TB-C01 | CLEANER, toilet and urinal                         | Bottle | 41.60     | 0        |  |
| 47131805-CL-P01 | CLEANSER, Scouring Powder                          | Can    | 41.60     | 3,744    |  |
| 60121413-CB-P01 | CLEARBOOK, A4                                      | Piece  | 35.00     | 0        |  |

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| 60121413-CB-P02 | CLEARBOOK, Legal                               | Piece | 37.67     | 4,870  |                              |
| 44122105-BF-C01 | CLIP, Backfold, 19mm                           | Box   | 11.13     | 8,086  | To be sold in boxes of 12pcs |
| 44122105-BF-C02 | CLIP, backfold, 25mm                           | Box   | 19.61     | 9,333  | To be sold in boxes of 12pcs |
| 44122105-BF-C03 | CLIP, Backfold, 32mm                           | Box   | 28.91     | 0      | To be sold in boxes of 12pcs |
| 44122105-BF-C04 | CLIP, Backfold, 50mm                           | Box   | 62.89     | 3,966  | To be sold in boxes of 12pcs |
| 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm | Box   | 971.36    | 2,606  |                              |
| 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm | Box   | 1,790.36  | 0      |                              |
| 43211708-MO-O02 | COMPUTER MOUSE, Wireless                       | Unit  | 159.40    | 3,133  |                              |
| 44121801-CT-R02 | CORRECTION TAPE                                | Piece | 13.50     | 13,796 |                              |
| 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose      | Piece | 29.64     | 4,373  |                              |
| 44111515-DF-B01 | DATA FILE BOX                                  | Piece | 149.01    | 0      |                              |
| 44122011-DF-F01 | DATA FOLDER                                    | Piece | 99.84     | 0      |                              |
| 44103202-DS-M01 | DATER STAMP                                    | Piece | 425.78    | 623    |                              |
| 43211507-DSK001 | DESKTOP FOR BASIC USERS                        | Unit  | 24,793.60 | 0      | Per order basis              |
| 43211507-DSK002 | DESKTOP FOR MID-RANGE USERS                    | Unit  | 42,390.40 | 0      |                              |
| 47131811-DE-B02 | DETERGENT BAR, 140g                            | PIECE | 9.34      | 2,404  |                              |
| 47131811-DE-P03 | DETERGENT POWDER, all-purpose                  | POUCH | 54.08     | 0      |                              |
| 52161535-DV-R01 | DIGITAL VOICE RECORDER                         | Unit  | 7,339.16  | 0      |                              |
| 47131803-DS-A01 | DISINFECTANT SPRAY, aerosol, 400g (min)        | Can   | 139.89    | 0      |                              |
| 45121517-DO-C02 | DOCUMENT CAMERA, 8 MP                          | Unit  | 23,623.60 | 0      |                              |
| 44103109-BR-D05 | DRUM CART, BROTHER DR-3455, Black              | Cart  | 6,947.20  | 0      |                              |
| 47131601-DU-P01 | DUST PAN                                       | Piece | 46.80     | 0      |                              |
| 40101604-EF-C01 | ELECTRIC FAN, Ceiling Mount, Orbit Type        | Unit  | 1,438.32  | 0      |                              |
| 40101604-EF-G01 | ELECTRIC FAN, Industrial, Ground Type          | Unit  | 1,352.00  | 0      |                              |
| 40101604-EF-S01 | ELECTRIC FAN, Stand Type                       | Unit  | 1,560.00  | 59     |                              |

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|-----------------|-------------------------------------|--------|----------|-------|--------------------------------|
| 40101604-EF-W01 | ELECTRIC FAN, Wall Mount            | Unit   | 901.68   | 0     |                                |
| 44121506-EN-D01 | ENVELOPE, Documentary, A4           | Box    | 847.60   | 12    | To be sold in boxes of 500pcs  |
| 44121506-EN-D02 | ENVELOPE, Documentary, Legal        | BOX    | 1,018.11 | 0     | To be sold in boxes of 500pcs  |
| 44121506-EN-X01 | ENVELOPE, Expanding, Kraft          | Box    | 960.96   | 0     | To be sold in boxes of 100pcs  |
| 44121506-EN-X02 | ENVELOPE, expanding, plastic        | Piece  | 30.49    | 0     |                                |
| 44121506-EN-M02 | ENVELOPE, Mailing                   | Box    | 460.51   | 0     | To be sold in boxes of 500pcs  |
| 44121504-EN-W02 | ENVELOPE, Mailing with Window       | Box    | 523.95   | 0     | To be sold in boxes of 500pcs  |
| 44121506-EN-M01 | ENVELOPE, Mailing, White            |        | 450.32   | 0     |                                |
| 44111912-ER-B01 | ERASER, Felt, Blackboard/Whiteboard | PIECE  | 14.48    | 0     |                                |
| 60121534-ER-P01 | ERASER, Plastic/Rubber              | Piece  | 9.20     | 3,493 |                                |
| 43201827-HD-X02 | EXTERNAL HARD DRIVE                 | Unit   | 3,014.96 | 1,560 |                                |
| 44122118-FA-P01 | FASTENER, metal                     | Box    | 94.64    | 0     | To be sold in boxes of 50 sets |
| 44111515-FO-X01 | FILE ORGANIZER                      | Piece  | 127.40   | 16    |                                |
| 44122018-FT-D01 | FILE TAB DIVIDER, A4                | SET    | 11.13    | 0     | To be sold in sets of 5 colors |
| 44122018-FT-D02 | FILE TAB DIVIDER, legal             | Set    | 14.23    | 0     | To be sold in sets of 5 colors |
| 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical     | Unit   | 1,144.00 | 0     |                                |
| 43202010-FD-U04 | FLASH DRIVE, 64GB capacity          |        | 152.74   | 0     |                                |
| 47131802-FW-P02 | FLOOR WAX, paste type, red          | Can    | 309.76   | 0     |                                |
| 44122011-FO-T03 | FOLDER with Tab, A4                 | Pack   | 379.60   | 709   | To be sold in packs of 100pcs  |
| 44122011-FO-T04 | FOLDER with TAB, Legal              | Pack   | 413.92   | 3,866 | To be sold in packs of 100pcs  |
| 44122011-FO-F01 | FOLDER, Fancy, A4                   | Bundle | 270.40   | 0     | To be sold in bundles of 50pcs |
| 44122011-FO-L01 | FOLDER, L-type, A4                  | Pack   | 189.59   | 402   | To be sold in packs of 50pcs   |
| 44122011-FO-L02 | FOLDER, L-type, Legal               | Pack   | 249.08   | 608   | To be sold in packs of 50pcs   |
| 44122011-FO-F02 | FOLDER, Morocco with Slide, Legal   | Bundle | 291.20   | 147   | To be sold in bundles of 50pcs |
| 44122027-FO-P01 | FOLDER, Pressboard                  | Box    | 1,950.00 | 0     | To be sold in boxes of 100pcs  |

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|-----------------|--|--------|----------|--------|--|
| 47131830-FC-A01 | FURNITURE CLEANER                                | Can    | 141.39   | 3,285  |  |
| 31201610-GL-J01 | GLUE, All Purpose                                | Jar    | 62.14    | 0      |  |
| 53131626-HS-S01 | HAND SANITIZER, 500mL                            | Bottle | 85.08    | 11,673 |  |
| 73101612-HS-L01 | HAND SOAP, LIQUID, 500ml                         | Bottle | 42.95    | 0      |  |
| 55101524-RA-H01 | HANDBOOK (RA 9184), 8th edition                  | Book   | 37.21    | 0      |  |
| 44122008-IT-T01 | INDEX TAB  | Box    | 68.41    | 0      |  |
| 44103105-CA-C04 | Ink Cartridge, Canon CL-741, Colored             | Cart   | 1,126.32 | 1      |  |
| 44103105-CA-C02 | Ink Cartridge, Canon CL-811, Colored             | Cart   | 1,178.32 | 0      |  |
| 44103105-CA-B04 | Ink Cartridge, Canon PG-740, Black               | Cart   | 861.12   | 0      |  |
| 44103105-CA-B02 | Ink Cartridge, Canon PG-810, Black               | Cart   | 892.32   | 0      |  |
| 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), BLACK   | Cart   | 231.90   | 0      |  |
| 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), CYAN    | Cart   | 242.20   | 0      |  |
| 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), MAGENTA | Cart   | 242.20   | 0      |  |
| 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), YELLOW  | Cart   | 242.20   | 0      |  |
| 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), BLACK          | Cart   | 852.80   | 0      |  |
| 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), TRI-COLOR      | Cart   | 1,048.32 | 0      |  |
| 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA, (HP21), BLACK         | Cart   | 910.00   | 0      |  |
| 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA, (HP22), TRI-COLOR     | Cart   | 1,053.52 | 0      |  |
| 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), BLACK          | Cart   | 880.88   | 0      |  |
| 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), TRI-COLOR      | Cart   | 1,047.28 | 0      |  |
| 44103105-HP-B35 | INK CARTRIDGE, HP CD887AA (HP703), BLACK         | Cart   | 419.12   | 0      |  |
| 44103105-HP-T35 | INK CARTRIDGE, HP CD888AA (HP703), TRI-COLOR     | Cart   | 419.12   | 0      |  |
| 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), CYAN        | Cart   | 823.68   | 0      |  |
| 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), MAGENTA     | Cart   | 823.68   | 0      |  |
| 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), YELLOW      | Cart   | 823.68   | 0      |  |

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| 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), BLACK         | Cart | 1,541.28 | 0  |  |
| 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), BLACK            | Cart | 865.28   | 40 |  |
| 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), TRI-COLOR        | Cart | 1,066.00 | 0  |  |
| 44103105-HX-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), BLACK         | Cart | 1,970.80 | 0  |  |
| 44103105-HX-C43 | INK CARTRIDGE, HP CN046AA (HP951XL) CYAN           | Cart | 1,517.36 | 0  |  |
| 44103105-HX-M43 | INK CARTRIDGE, HP CN047AA (HP951XL) MAGENTA        | Cart | 1,517.36 | 15 |  |
| 44103105-HX-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL) YELLOW         | Cart | 1,517.36 | 0  |  |
| 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704) BLACK            | Cart | 419.12   | 0  |  |
| 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704) TRI-COLOR        | Cart | 419.12   | 0  |  |
| 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678) BLACK            | Cart | 404.56   | 0  |  |
| 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678) TRI-COLOR        | Cart | 404.56   | 0  |  |
| 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680) TRI-COLOR        | Cart | 424.32   | 0  |  |
| 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680) BLACK            | Cart | 424.32   | 0  |  |
| 44103105-HP-C50 | INK CARTRIDGE, HP L0S51AA (HP955) CYAN ORIGINAL    | Cart | 982.80   | 0  |  |
| 44103105-HP-M50 | INK CARTRIDGE, HP L0S54AA (HP955) MAGENTA ORIGINAL | Cart | 982.80   | 0  |  |
| 44103105-HP-Y50 | INK CARTRIDGE, HP L0S57AA (HP955) YELLOW ORIGINAL  | Cart | 982.80   | 0  |  |
| 44103105-HP-B50 | INK CARTRIDGE, HP L0S60AA (HP955) BLACK ORIGINAL   | Cart | 1,294.80 | 0  |  |
| 44103105-HX-C48 | INK CARTRIDGE, HP L0S63AA (HP955XL) CYAN ORIGINAL  | Cart | 1,339.52 | 0  |  |
| 44103105-HX-M48 | INK CARTRIDGE, HP L0S66AA (HP955XL) MAGENTA        | Cart | 1,339.52 | 0  |  |
| 44103105-HX-Y48 | INK CARTRIDGE, HP L0S69AA (HP955XL) YELLOW         | Cart | 1,339.52 | 0  |  |
| 44103105-HX-B48 | INK CARTRIDGE, HP L0S72AA (HP955XL) BLACK ORIGINAL | Cart | 1,817.92 | 0  |  |
| 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905) CYAN ORIGINAL    | Cart | 468.00   | 0  |  |
| 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905) MAGENTA ORIGINAL | Cart | 468.00   | 0  |  |
| 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905) YELLOW ORIGINAL  | Cart | 468.00   | 0  |  |
| 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905) BLACK ORIGINAL   | Cart | 774.80   | 0  |  |

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| 10191509-IN-A01 | INSECTICIDE                                       | Can   | 256.62    | 6,912  |                                |
| 43211503-LAP002 | LAPTOP, LIGHTWEIGHT                               | unit  | 46,800.00 | 0      | Per order basis                |
| 43211503-LAP001 | LAPTOP, MID-RANGE                                 | unit  | 42,380.00 | 0      | Per order basis                |
| 39101628-LB-L01 | LIGHT EMITTING DIODE (LED), Light Bulb            | Piece | 75.61     | 0      |                                |
| 39101628-LT-L01 | LINEAR TUBE, Light Emitting Diode (LED), 18 watts | Piece | 205.82    | 0      |                                |
| 44121716-MA-F01 | MARKER, fluorescent                               | Set   | 31.11     | 0      | To be sold in sets of 3 colors |
| 44121708-MP-B01 | MARKER, Permanent, Black                          | Piece | 15.60     | 0      |                                |
| 44121708-MP-B02 | MARKER, Permanent, Blue                           | Piece | 15.09     | 0      |                                |
| 44121708-MP-B03 | MARKER, Permanent, Red                            | Piece | 14.90     | 0      |                                |
| 44121708-MW-B01 | MARKER, Whiteboard, Black                         | Piece | 21.84     | 0      |                                |
| 44121708-MW-B02 | MARKER, Whiteboard, Blue                          | Piece | 21.84     | 0      |                                |
| 44121708-MW-B03 | MARKER, Whiteboard, Red                           | Piece | 21.84     | 0      |                                |
| 56101504-CM-B01 | MONOBLOC CHAIR, Beige                             | Piece | 354.64    | 1,408  |                                |
| 56101504-CM-W01 | MONOBLOC CHAIR, white                             | Piece | 354.64    | 1,127  |                                |
| 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic              | Unit  | 2,288.00  | 214    |                                |
| 45111609-MM-P01 | MULTIMEDIA PROJECTOR, 4000 min                    | Unit  | 16,588.00 | 0      |                                |
| 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3"                       | PAD   | 52.00     | 0      |                                |
| 14111514-NP-S02 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min     | PAD   | 37.06     | 0      |                                |
| 14111514-NP-S04 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min    | PAD   | 59.28     | 0      |                                |
| 14111531-PP-R01 | PAD PAPER, ruled                                  | PAD   | 43.14     | 10,464 |                                |
| 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm            | Box   | 8.84      | 12,273 |                                |
| 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, jumbo, 50mm     | Box   | 19.24     | 5,792  |                                |
| 44101603-PS-M02 | PAPER SHREDDER                                    | Units | 16,107.52 | 0      |                                |
| 44101601-PT-M02 | PAPER TRIMMER/CUTTING MACHINE, table top          |       | 9,873.76  | 0      |                                |
| 14111507-PP-C02 | PAPER, Multi-Purpose, 70gsm (min.), Legal         | Ream  | 158.91    | 0      |                                |

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| 14111507-PP-C01 | PAPER, Multi-Purpose, A4                          | REAM   | 137.74    | 0       |   |
| 14111507-PP-M01 | PAPER, MULTICOPY, A4                              | REAM   | 213.86    | 0       |   |
| 14111507-PP-M02 | PAPER, MULTICOPY, Legal                           | REAM   | 227.64    | 77,614  |   |
| 14111503-PA-P01 | PAPER, parchment                                  | Box    | 154.21    | 907     | To be sold in boxes of 100 sheets           |
| 44121619-PS-M01 | PENCIL SHARPENER                                  | piece  | 238.16    | 3,371   |   |
| 44121706-PE-L01 | PENCIL, Lead/Graphite, With Eraser                | Box    | 44.71     | 66,197  | To be sold in boxes of 12pcs                |
| 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG                          | Piece  | 284.84    | 0       |   |
| 43212102-PR-D02 | PRINTER, impact, dot matrix, 24 pins, 136 columns | Unit   | 38,100.97 | 0       |   |
| 43212105-PR-L01 | PRINTER, Laser, Monochrome                        | Unit   | 9,201.92  | 151     |   |
| 44101602-PU-P01 | PUNCHER, Paper, Heavy Duty                        | Piece  | 154.44    | 0       |   |
| 47131501-RG-C01 | RAGS  | Bundle | 76.96     | 0       | To be sold in bundles of 32 pieces per kilo |
| 14111531-RE-B01 | RECORD BOOK, 300 pages                            | BOOK   | 91.70     | 2,863   |   |
| 14111531-RE-B02 | RECORD BOOK, 500 pages                            | BOOK   | 124.56    | 0       |   |
| 44103112-EP-R05 | RIBBON CART, EPSON C13S015516 (#8750), Black      | Cart   | 77.43     | 0       |   |
| 44103112-EP-R13 | RIBBON CART, EPSON C13S015632, Black              | Cart   | 77.94     | 0       |   |
| 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C13S015531 (S015086)      | Cart   | 818.48    | 0       |   |
| 44122101-RU-B01 | RUBBER BAND, No. 18                               | Box    | 140.04    | 0       |   |
| 41111604-RU-P02 | RULER, plastic, 450mm                             | Piece  | 19.93     | 0       |   |
| 44121618-SS-S01 | SCISSORS, Symmetrical / Asymmetrical              | Pair   | 65.52     | 9,247   |   |
| 47131602-SC-N01 | SCOURING PAD                                      | Pack   | 85.63     | 0       | To be sold in packs of 5 pads               |
| 60121524-SP-G01 | SIGN PEN, Extra fine tip, Black                   | Piece  | 26.71     | 23,879  |   |
| 60121524-SP-G02 | SIGN PEN, Extra fine tip, Blue                    | Piece  | 26.71     | 25,952  |   |
| 60121524-SP-G03 | SIGN PEN, Extra fine tip, Red                     | Piece  | 26.71     | 8,334   |   |
| 60121524-SP-G04 | SIGN PEN, Fine tip, Black                         |        | 30.45     | 180,543 |   |
| 60121524-SP-G05 | SIGN PEN, Fine tip, Blue                          |        | 30.45     | 79,445  |   |

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| 60121524-SP-G06 | SIGN PEN, Fine tip, Red               |        | 30.45     | 38,859 |                                 |
| 44121905-SP-F01 | STAMP PAD, felt                       | Piece  | 39.92     | 0      |                                 |
| 12171703-SI-P01 | STAMP PAD, Ink                        | Bottle | 28.79     | 348    |                                 |
| 44121613-SR-P02 | STAPLE REMOVER, plier type            |        | 35.36     | 0      |                                 |
| 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type) | Box    | 36.40     | 0      |                                 |
| 31151804-SW-S01 | STAPLE WIRE, standard                 | Box    | 28.08     | 22,905 |                                 |
| 44121615-ST-B01 | STAPLER, Heavy Duty (Binder)          | Unit   | 589.04    | 0      |                                 |
| 44121615-ST-S01 | STAPLER, standard type                | Piece  | 197.60    | 0      |                                 |
| 14111514-NB-S02 | STENO NOTEBOOK                        |        | 11.28     | 13,569 |                                 |
| 44121605-TD-T01 | TAPE DISPENSER, Table Top             | Unit   | 77.36     | 0      |                                 |
| 31201502-TA-E01 | TAPE, electrical                      | Roll   | 19.45     | 0      |                                 |
| 31201503-TA-M01 | TAPE, Masking, 24mm                   | Roll   | 58.24     | 0      |                                 |
| 31201503-TA-M02 | TAPE, MASKING, 48mm                   | Roll   | 138.32    | 0      |                                 |
| 31201517-TA-P01 | TAPE, Packaging, 48mm                 | Roll   | 29.12     | 0      |                                 |
| 31201512-TA-T01 | TAPE, transparent, 24mm               | Roll   | 17.68     | 0      |                                 |
| 31201512-TA-T02 | TAPE, transparent, 48mm               | Roll   | 29.12     | 21,875 |                                 |
| 14111704-TT-P04 | TISSUE, Interfolded Paper Towel       | Pack   | 33.80     | 0      |                                 |
| 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply            | Pack   | 100.88    | 26,462 | To be sold in packs of 12 rolls |
| 44103103-BR-B04 | TONER CART, BROTHER TN-2130, Black    | Cart   | 1,892.80  | 32     |                                 |
| 44103103-BR-B09 | TONER CART, BROTHER TN-3320, Black    | Cart   | 3,567.20  | 0      |                                 |
| 44103103-BR-B11 | TONER CART, BROTHER TN-3350, Black    | Cart   | 5,002.40  | 0      |                                 |
| 44103103-BR-B15 | TONER CART, BROTHER TN-3478, Black    | Cart   | 5,575.44  | 0      |                                 |
| 44103103-HP-B14 | TONER CART, HP CB540A, Black          | Cart   | 3,603.60  | 0      |                                 |
| 44103103-HP-B26 | TONER CART, HP CE400A, Black          | Cart   | 6,786.00  | 16     |                                 |
| 44103103-HP-C26 | TONER CART, HP CE401A, Cyan           | Cart   | 10,103.60 | 14     |                                 |

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| 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow                      | Cart | 10,193.04 | 59  |  |
| 44103103-HP-M26 | TONER CART, HP CE403A, Magenta                     | Cart | 10,103.60 | 68  |  |
| 44103103-HP-B48 | TONER CART, HP Q7553A, Black                       | Cart | 4,680.00  | 33  |  |
| 44103103-SA-B03 | TONER CART, SAMSUNG ML-D2850B, Black               | Cart | 5,116.80  | 49  |  |
| 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D103S, Black               | Cart | 2,689.44  | 0   |  |
| 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D104S, Black               | Cart | 2,454.40  | 369 |  |
| 44103103-SA-B14 | TONER CART, SAMSUNG MLT-D108S, Black               | Cart | 3,289.52  | 19  |  |
| 44103103-SA-B20 | TONER CART, SAMSUNG MLT-D203U, Black               | Cart | 6,442.80  | 0   |  |
| 44103103-SA-B10 | TONER CART, SAMSUNG SCX-D6555A, Black              | Cart | 4,066.40  | 5   |  |
| 44103103-BR-B16 | Toner Cartridge, Brother TN-456 Black, High Yield  | Cart | 4,564.56  | 0   |  |
| 44103103-BR-C03 | Toner Cartridge, Brother TN-456 Cyan, High Yield   | Cart | 7,716.80  | 0   |  |
| 44103103-BR-M03 | Toner Cartridge, Brother TN-456 Magenta, High      | Cart | 7,716.80  | 0   |  |
| 44103103-BR-Y03 | Toner Cartridge, Brother TN-456 Yellow, High Yield | Cart | 7,716.80  | 0   |  |
| 44103103-CA-B00 | Toner Cartridge, Canon CRG-324 II                  | Cart | 13,399.36 | 3   |  |
| 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black                  | Cart | 3,439.28  | 593 |  |
| 44103103-HP-B18 | TONER CARTRIDGE, HP CE255A, Black                  | Cart | 7,705.36  | 90  |  |
| 44103103-HP-B21 | TONER CARTRIDGE, HP CE278A, Black                  | Cart | 4,152.72  | 486 |  |
| 44103103-HP-B22 | TONER CARTRIDGE, HP CE285A (HP85A), Black          | Cart | 3,598.40  | 8   |  |
| 44103103-HP-B23 | TONER CARTRIDGE, HP CE310A, Black                  | Cart | 2,608.32  | 25  |  |
| 44103103-HP-C23 | TONER CARTRIDGE, HP CE311A, Cyan                   | Cart | 2,897.44  | 0   |  |
| 44103103-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow                 | Cart | 2,897.44  | 0   |  |
| 44103103-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta                | Cart | 2,897.44  | 0   |  |
| 44103103-HP-B28 | TONER CARTRIDGE, HP CE505A, Black                  | Cart | 4,495.92  | 0   |  |
| 44103103-HP-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black,         | Cart | 3,194.88  | 327 |  |
| 44103103-HP-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black,         | Cart | 5,822.96  | 0   |  |

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| 44103103-HP-B56 | TONER CARTRIDGE, HP CF281A (HP81A), Black,         | Cart  | 8,658.00  | 54 |                              |
| 44103103-HP-B57 | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet,      | Cart  | 3,367.52  | 0  |                              |
| 44103103-HX-B51 | Toner Cartridge, HP CF283XC (HP83X) Blk Contract L | Cart  | 3,796.00  | 11 |                              |
| 44103103-HP-B58 | TONER CARTRIDGE, HP CF287A (HP87), Black           | Cart  | 10,908.56 | 98 |                              |
| 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | Cart  | 13,728.00 | 19 |                              |
| 44103103-HP-B60 | TONER CARTRIDGE, HP CF350A, Black LJ               | Cart  | 2,856.88  | 56 |                              |
| 44103103-HP-C60 | TONER CARTRIDGE, HP CF351A, Cyan LJ                | Cart  | 2,943.20  | 73 |                              |
| 44103103-HP-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LJ              | Cart  | 2,943.20  | 67 |                              |
| 44103103-HP-M60 | TONER CARTRIDGE, HP CF353A, Magenta LJ             | Cart  | 2,943.20  | 67 |                              |
| 44103103-HP-B61 | TONER CARTRIDGE, HP CF360A (HP508A), Black         | Cart  | 7,803.12  | 26 |                              |
| 44103103-HP-C61 | TONER CARTRIDGE, HP CF361A (HP508A), Cyan          | Cart  | 9,783.28  | 60 |                              |
| 44103103-HP-Y61 | TONER CARTRIDGE, HP CF362A (HP508A), Yellow        | Cart  | 9,783.28  | 56 |                              |
| 44103103-HP-M61 | TONER CARTRIDGE, HP CF363A (HP508A), Magenta       | Cart  | 9,783.28  | 50 |                              |
| 44103103-HP-B62 | TONER CARTRIDGE, HP CF400A (HP201A), Black         | Cart  | 3,439.28  | 64 |                              |
| 44103103-HP-C62 | TONER CARTRIDGE, HP CF401A (HP201A), Cyan          | Cart  | 4,063.28  | 0  |                              |
| 44103103-HP-Y62 | TONER CARTRIDGE, HP CF402A (HP201A), Yellow        | Cart  | 4,063.28  | 0  |                              |
| 44103103-HP-M62 | TONER CARTRIDGE, HP CF403A (HP201A), Magenta       | Cart  | 4,063.28  | 97 |                              |
| 44103103-HP-B63 | TONER CARTRIDGE, HP CF410A (HP410A), black         | Cart  | 4,328.48  | 0  |                              |
| 44103103-HP-C63 | TONER CARTRIDGE, HP CF411A (HP410A), Cyan          | Cart  | 5,592.08  | 0  |                              |
| 44103103-HP-Y63 | TONER CARTRIDGE, HP CF412A (HP410A), Yellow        | Cart  | 5,592.08  | 0  |                              |
| 44103103-HP-M63 | TONER CARTRIDGE, HP CF413A (HP410A), Magenta       | Cart  | 5,592.08  | 24 |                              |
| 44103103-HP-B34 | TONER CARTRIDGE, HP Q2612A, Black                  | Cart  | 4,155.84  | 0  |                              |
| 47121701-TB-P04 | TRASHBAG, XXL size                                 | Pack  | 130.00    | 0  | To be sold in packs of 10pcs |
| 31151507-TW-P01 | TWINE, plastic                                     | Roll  | 70.72     | 0  |                              |
| 47121702-WB-P01 | WASTEBASKET  | Piece | 43.68     | 0  |                              |

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| 60121124-WR-P01 | WRAPPING PAPER, kraft | Pack | 161.20 | 0 | To be sold in packs of 50 sheets |
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