



**UPD SPMO CENTRAL STOREROOM  
STATEMENT OF NON-AVAILABILITY OF STOCKS**

As of March 13, 2025

ITEM/DESCRIPTION	UNIT	REMARKS
ACETATE	roll	
AIR CONDITIONING UNIT	unit	
AIR FRESHENER	can	
AIRLINE TICKETS (DOMESTIC)	ticket	
AIRLINE TICKETS (INTERNATIONAL)	ticket	
ALCOHOL, Ethyl, 1 Gallon	gallon	
ALCOHOL, Ethyl, 500 mL	bottle	
ALL-TERRAIN VEHICLE (ATV)	unit	
AMPLIFIER	unit	
ASSEMBLED OWNER-TYPE JEEP	unit	
ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	
AUTOMOTIVE BATTERIES	piece	
BALLPEN	piece	
BATTERY, dry cell, size AA	pack	
BATTERY, dry cell, size AAA	pack	
BINDING AND PUNCHING MACHINE	unit	*per order basis
BINDING RING/COMB, plastic, 32 mm	bundle	*per order basis
BLADE, for general purpose cutter/utility knife	tube	
BLEACHING SOLUTION	bottle	
BOND PAPER	ream	
BROOM (Walis Tambo)	piece	
BROOM (Walis Ting-ting)	piece	
BUS	unit	
Business function specific software	license	
CAR (Sedan or Hatchback)	unit	
CARBON FILM, Legal size	box	
CARTOLINA, assorted colors	pack	
CERTIFICATE FRAME	piece	
CERTIFICATE HOLDER	piece	
CHALK, white enamel	box	
CLEANER, Toilet Bowl and Urinal	bottle	
CLEANSER, Scouring Powder	plastic container	
CLEARBOOK, A4 size	piece	
CLEARBOOK, Legal size	piece	
CLIP, backfold, 19mm	box	
CLIP, backfold, 25mm	box	
CLIP, backfold, 32mm	box	
CLIP, backfold, 50mm	box	
COLORED PAPER	pack	
COMPACT DISC	piece	
COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	
COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	
Computer game or entertainment software	license	
COMPUTER MOUSE, Wireless	unit	
Content authoring and editing software	license	
Content management software	license	
CUTTER/UTILITY KNIFE, for general purpose	piece	
DATA FILE BOX	piece	
DATA FOLDER	piece	
Data management and query software	license	
DATER STAMP	piece	
DEODORANT CAKE	piece	

*DESKTOP, for Basic Users*

*unit*

*\*not available until  
further notice as per  
PS-DBM*

DESKTOP, for Mid-Range Users		<i>*not available until further notice as per PS-DBM</i>
	unit	
DETERGENT BAR	piece	
DETERGENT POWDER, all purpose	pouch	
Development software	license	
DIGITAL VOICE RECORDER	unit	<i>*per order basis</i>
DISHWASHING LIQUID	bottle	
DISINFECTANT SPRAY	can	
DISPOSABLE GLOVES	box	
DOCUMENT CAMERA	unit	<i>*per order basis</i>
DOCUMENT SCANNER	unit	<i>*per order basis</i>
DOOR MAT	piece	
DOUBLE SIDED TAPE	roll	
DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	<i>*per order basis</i>
DSLR CAMERA	unit	
DUST PAN	piece	
Educational or reference software	license	
ELECTRIC FAN, industrial, ground type	unit	
ELECTRIC FAN, stand type	unit	
ELECTRIC FAN, wall mount	unit	
ENVELOPE, Documentary, A4	box	
ENVELOPE, Documentary, legal,	box	
ENVELOPE, Expanding, Plastic	box	
ENVELOPE, Mailing	box	
ERASER, plastic/rubber	piece	
EXTENSION CORD	piece	
EXTERNAL HARD DRIVE	unit	
FASTENER	box	
FILE ORGANIZER, expanding, plastic, legal	piece	
FILE TAB DIVIDER, A4	set	
FILE TAB DIVIDER, Legal	set	
Finance accounting and enterprise resource planning ERP software	license	
FIRE EXTINGUISHER, dry chemical	unit	<i>*per order basis</i>
FLASH DRIVE	piece	
FLOOR WAX, paste type, red	can	
FOLDER with tab, A4	pack	
FOLDER with tab, Legal	pack	
FOLDER, Fancy with slide, A4	bundle	
FOLDER, Fancy with slide, legal	bundle	
FOLDER, L-type, A4	pack	
FOLDER, L-type, Legal	pack	
FOLDER, pressboard	box	
FUEL FILTERS	piece	
FURNITURE CLEANER	can	
GLUE GUN	unit	
GLUE STICK (FOR GLUE GUN)	pack	
GLUE STICK (PASTE)	piece	
GLUE, all-purpose	bottle	
HAND SOAP, liquid, 500mL	bottle	
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	
Industry specific software	license	
Information exchange software	license	
INK CARTRIDGE, CANON CL-741, Colored	cart	<i>*per order basis</i>
INK CARTRIDGE, CANON CL-811, Colored	cart	<i>*per order basis</i>
INK CARTRIDGE, CANON PG-740, Black	cart	<i>*per order basis</i>
INK CARTRIDGE, CANON PG-810, Black	cart	<i>*per order basis</i>
INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	<i>*per order basis</i>
INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	<i>*per order basis</i>
INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	<i>*per order basis</i>
INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	<i>*per order basis</i>
INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	<i>*per order basis</i>
INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	<i>*per order basis</i>
INK CARTRIDGE, HP C9351AA (HP21), Black	cart	<i>*per order basis</i>
INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	<i>*per order basis</i>
INK CARTRIDGE, HP CC640WA (HP60), Black	cart	<i>*per order basis</i>
INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	<i>*per order basis</i>
INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	<i>*per order basis</i>

<i>INK CARTRIDGE, HP CD973AA (HP920XL), Magenta</i>	<i>cart</i>	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CD974AA (HP920XL), Yellow</i>	<i>cart</i>	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CD975AA (HP920XL), Black</i>	<i>cart</i>	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CH561WA (HP61), Black</i>	<i>cart</i>	<i>*per order basis</i>

<i>INK CARTRIDGE, HP CH562WA (HP61), Tri-color</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CN045AA (HP950XL), Black</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CN046AA (HP951XL), Cyan</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CN047AA (HP951XL), Magenta</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CN048AA (HP951XL), Yellow</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CN692AA (HP704), Black</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CN693AA (HP704), Tri-color</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CZ107AA (HP678), Black</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP CZ108AA (HP678), Tri-color</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP F6V26AA (HP680), Tri-color</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP F6V27AA (HP680), Black</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS51AA (HP955), Cyan Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS54AA (HP955), Magenta Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS57AA (HP955), Yellow Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS60AA (HP955), Black Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS63AA (HP955XL), Cyan Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS66AA (HP955XL), Magenta</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS69AA (HP955XL), Yellow</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP LOS72AA (HP955XL), Black Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original</i>	cart	<i>*per order basis</i>
<i>INK CARTRIDGE, HP T6M01AA (HP905), Black Original</i>	cart	<i>*per order basis</i>
<i>INK, for stamp pad</i>	bottle	
<i>INKJET PRINTER</i>	unit	<i>*per order basis</i>
<i>INSECTICIDE</i>	can	
<i>KEYBOARD</i>	unit	
<i>LAMINATING FILM</i>	pack	
<i>LAMINATING MACHINE</i>	unit	
<i>LAPTOP COMPUTER, for Mid-range Users</i>	unit	<i>*not available until further notice as per PS-DBM</i>
<i>LAPTOP COMPUTER, Lightweight</i>	unit	<i>*not available until further notice as per PS-DBM</i>
<i>LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts</i>	piece	<i>*per order basis</i>
<i>LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts</i>	piece	<i>*per order basis</i>
<i>MANILA PAPER</i>	pack	
<i>MARKER, Permanent, Black</i>	piece	
<i>MARKER, Permanent, Blue</i>	piece	
<i>MARKER, Permanent, Red</i>	piece	
<i>MARKER, Whiteboard, Black</i>	piece	
<i>MARKER, Whiteboard, Blue</i>	piece	
<i>MARKER, Whiteboard, Red</i>	piece	
<i>MEDAL</i>	piece	
<i>MICROPHONE</i>	unit	
<i>MINI BUS</i>	unit	
<i>MOBILE PHONE</i>	unit	
<i>MONOBLOC CHAIR, beige</i>	piece	<i>*per order basis</i>
<i>MONOBLOC CHAIR, white</i>	piece	<i>*per order basis</i>
<i>MOP BUCKET (note: Please prepare the Inventory Custodian Slip (ICS) before claiming)</i>	unit	
<i>MOTORCYCLE</i>	unit	
<i>MULTI-PURPOSE VEHICLE (MPV)</i>	unit	
<i>MULTIFUNCTION PRINTER</i>	unit	
<i>MULTIMEDIA PROJECTOR</i>	unit	
<i>Network applications software</i>	license	
<i>Network management software</i>	license	
<i>Networking software</i>	license	
<i>NOTEPAD, stick-on, 50mm x 76mm</i>	pad	
<i>NOTEPAD, stick-on, 76mm x 100mm</i>	pad	
<i>NOTEPAD, stick-on, 76mm x 76mm</i>	pad	
<i>OFFICE CHAIR</i>	piece	
<i>Operating environment software</i>	license	
<i>PAD PAPER, ruled</i>	pad	
<i>PADLOCK</i>	piece	
<i>PAINT</i>	gallon	
<i>PAPER CLIP, vinyl/plastic coated, 33mm</i>	box	
<i>PAPER CLIP, vinyl/plastic coated, jumbo, 50mm</i>	box	

PAPER SHREDDER	<i>unit</i>	
PAPER TRIMMER/CUTTING MACHINE	<i>unit</i>	
PAPER, MULTIPURPOSE A4	<i>ream</i>	

PAPER, MULTIPURPOSE LEGAL	ream	
PAPER, parchment	box	
PARACETAMOL	pack	
PASSENGER VAN	unit	
PHILIPPINE NATIONAL FLAG	piece	
PHOTO PAPER	pack	
PICK-UP TRUCK	unit	
PLASTIC ENVELOPE	piece	
PLASTIC FASTENER	box	
POVIDONE IODINE	bottle	
PRINTER, Laser, Monochrome	unit	*per order basis
PUNCHER, paper, heavy duty	piece	
PUSH PIN	pack	
RAGS	kilo	
RECORD BOOK, 300 PAGES	book	
RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	*per order basis
RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	*per order basis
RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	*per order basis
RUBBER BAND No. 18	box	
SCISSORS, symmetrical/asymmetrical	pair	
SCOURING PAD	pack	
Security and protection software	license	
SIGN PEN, Extra Fine Tip, Black	piece	
SIGN PEN, Extra Fine Tip, Blue	piece	
SIGN PEN, Extra Fine Tip, Red	piece	
SIGN PEN, Fine Tip, Black	piece	
SIGN PEN, Fine Tip, Blue	piece	
SIGN PEN, Medium Tip, Black	piece	
SIGN PEN, Medium Tip, Blue	piece	
SIGN PEN, Medium Tip, Red	piece	
SMART TELEVISION	unit	
SPEAKERS	unit	
SPORTS UTILITY VEHICLE (SUV)	unit	
STAMP PAD, felt	piece	
STAPLE REMOVER, plier-type	piece	
STAPLE WIRE, standard	box	
STAPLER, heavy duty (binder)	unit	
STAPLER, standard type	piece	
STEEL FILING CABINET	piece	
STEEL RACK	set	
STENO NOTEBOOK	piece	
STICKER PAPER	pack	
STORAGE BOX	piece	
TAPE DISPENSER, table top	piece	
TAPE, electrical	roll	
TAPE, masking, 24mm	roll	
TAPE, masking, 48 mm	roll	
TAPE, packaging, 48 mm	roll	
TAPE, transparent, 24mm	roll	
TISSUE, INTERFOLDED PAPER TOWEL	pack	
TOILET TISSUE PAPER, 2 ply	pack	
TONER CARTRIDGE, BROTHER TN-3320, Black	cart	*per order basis
TONER CARTRIDGE, BROTHER TN-3350, Black	cart	*per order basis
TONER CARTRIDGE, BROTHER TN-3478, Black	cart	*per order basis
TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	*per order basis
TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	*per order basis
TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	*per order basis
TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	*per order basis
TONER CARTRIDGE, CANON CRG-324 II	cart	*per order basis
TONER CARTRIDGE, HP CB435A, Black	cart	*per order basis
TONER CARTRIDGE, HP CE255A, Black	cart	*per order basis
TONER CARTRIDGE, HP CE278A, Black	cart	*per order basis
TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	*per order basis
TONER CARTRIDGE, HP CE310A, Black	cart	*per order basis
TONER CARTRIDGE, HP CE311A, Cyan	cart	*per order basis
TONER CARTRIDGE, HP CE312A, Yellow	cart	*per order basis
TONER CARTRIDGE, HP CE313A, Magenta	cart	*per order basis
TONER CARTRIDGE, HP CE505A, Black	cart	*per order basis

TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	<i>*per order basis</i>
TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	<i>*per order basis</i>
TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	<i>*per order basis</i>
TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	<i>*per order basis</i>
TONER CARTRIDGE, HP CF287A (HP87), Black	cart	<i>*per order basis</i>



TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	*per order basis
TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	*per order basis
TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	*per order basis
TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	*per order basis
TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	*per order basis
TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	*per order basis
TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	*per order basis
TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	*per order basis
TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	*per order basis
TONER CARTRIDGE, HP Q2612A, Black	cart	*per order basis
TONER CARTRIDGE, HP Q7553A, Black	cart	*per order basis
TRASHBAG, Large size	roll/pack	
TRASHBAG, XL size	roll/pack	
TRASHBAG, XXL size	roll/pack	
TRI-WHEEL VEHICLE	unit	
TWINE, plastic	roll	
UNINTERRUPTIBLE POWER SUPPLY	unit	
Utility and device driver software	license	
VAN	unit	
VELLUM BOARD PAPER	pack	
WASTEBASKET	piece	
WATER DISPENSER	unit	
WHITE BOARD	piece	
WRAPPING PAPER	pack	

**\*This posting is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available at the UP Diliman SPMO Central Storeroom and may be procured at the Procurement Service, if available, otherwise, it may be procured through other sources in accordance with 2016 IRR of RA 9184.**

**\*per order basis - items that are not regularly procured by the SPMO-AIS.**

*This is a computer-generated document and it does not require signature.*

**SNAS as of March 13, 2025**