



## SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Albert Hall, U.P. Diliman, Quezon City  
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### UPD SPMO CENTRAL STOREROOM AVAILABLE STOCKS

As of March 10, 2023

| <u>ITEM/DESCRIPTION</u>   | <u>UNIT</u> | <u>AVAILABLE<br/>BALANCE</u> | <u>UNIT COST</u> |
|---|-------------|------------------------------|------------------|
| AIR FRESHENER, Aerosol type, 150g                                   | can         | 211                          | ₱81.64           |
| ALCOHOL, Ethyl, 1 Gallon  | gallon      | 223                          | ₱330.55          |
| ALCOHOL, Ethyl, 500 mL  | bottle      | 869                          | ₱47.85           |
| BLADE, for general purpose cutter/utility knife, 10 pieces per tube | tube        | 50                           | ₱16.00           |
| CALCULATOR, Compact   | unit        | 45                           | ₱266.24          |
| CHALK, white enamel, 100 pieces per box                             | box         | 45                           | ₱32.97           |
| CUTTER/UTILITY KNIFE, for general purpose                           | piece       | 100                          | ₱31.72           |
| DOCUMENT CAMERA, 8 MP   | unit        | 3                            | ₱23,623.60       |
| ERASER, felt, for blackboard/whiteboard                             | piece       | 209                          | ₱11.41           |
| FASTENER, metal, non-sharp edges, 50 sets per box                   | box         | 93                           | ₱94.64           |
| FLASH DRIVE, 16GB   | piece       | 7                            | ₱166.40          |
| FOLDER, L-type, legal, 50 pieces per pack                           | pack        | 64                           | ₱238.57          |
| FORM - CERTIFICATE OF SERVICE                                       | pad         | 89                           | ₱32.32           |
| FORM - DAILY TIME RECORD  | pad         | 98                           | ₱32.64           |
| FORM - REIMBURSEMENT RECEIPT (RER)                                  | pad         | 32                           | ₱29.72           |
| FORM - SUPPLIES LEDGER CARD   | pad         | 410                          | ₱3.15            |
| GLOVES, Latex   | box         | 6                            | ₱678.88          |
| HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)             | book        | 2                            | ₱37.21           |
| KN95 MASKS  | pack (10)   | 59                           | ₱888.80          |
| MARKER, Permanent, Black  | piece       | 418                          | ₱8.27            |
| MARKER, Permanent, Blue   | piece       | 399                          | ₱8.27            |
| MARKER, Permanent, Red  | piece       | 302                          | ₱8.27            |
| PAPER, MULTICOPY LEGAL, 500 sheets per ream (80 GSM)                | ream        | 293                          | ₱189.18          |
| PENCIL SHARPENER, manual, single cutter head                        | piece       | 32                           | ₱212.87          |
| PROTECTIVE SAFETY GOGGLES   | piece       | 3                            | ₱156.00          |
| RECORD BOOK, 300 PAGES  | book        | 91                           | ₱62.40           |
| SIGN PEN, Black, liquid or gel                                      | piece       | 919                          | ₱22.20           |
| STAPLE WIRE, heavy duty (binder type), 23/13                        | box         | 75                           | ₱22.55           |
| STAPLER, standard type  | piece       | 103                          | ₱145.60          |
| TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack                      | pack        | 365                          | ₱86.32           |

**This posting is valid on March 10, 2023 ONLY.**

**\*List of available supplies as of March 10, 2023.**

**\*\*This is a computer-generated document and it does not require signature.**

**\*\*\*Items posted above are based on the opening balance as of this posting. Quantity of items varies throughout the day.**