



## SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Albert Hall, U.P. Diliman, Quezon City  
Tel. Nos. 981-8500 loc. 4576 to 77, 4580 to 4582, 4589

### UPD SPMO CENTRAL STOREROOM AVAILABLE STOCKS

As of April 1, 2022		No. of Items: 31	
ITEM/DESCRIPTION	UNIT	AVAILABLE BALANCE	UNIT COST
AIR FRESHENER, aerosol type	can	175	90.22
BATTERY, dry Cell, size D	pack	57	96.20
CALCULATOR, compact	unit	89	266.24
CARTOLINA, assorted colors	pack	61	83.72
CHALK, white enamel	box	38	32.97
DISPOSABLE GLOVES, LATEX	box	8	678.88
DOCUMENT CAMERA, 8 MP	unit	9	#####
ENVELOPE, expanding, kraft, legal	box	93	738.40
ENVELOPE, expanding, plastic	piece	208	30.49
ERASER, plastic/rubber	piece	367	4.47
FACE SHIELD, direct splash protection	piece	626	45.00
FASTENER, metal, non-sharp edges	box	192	94.64
FORM - CERTIFICATE OF SERVICE	pad	591	28.57
FORM - REIMBURSEMENT EXPENSE RECEIPT	pad	340	29.72
FORM - SUPPLIES LEDGER CARD	piece	1,740	3.15
FURNITURE CLEANER, aerosol type	can	209	120.12
HANDBOOK (RA 9184), 8th edition	book	4	37.21
KN95 FACE MASK	pack (10)	90	888.80
MARKER, permanent, red, bullet type	piece	583	7.47
MOP BUCKET, heavy duty, hard plastic	unit	1	2,288.00
MULTIMEDIA PROJECTOR	unit	4	#####
PROTECTIVE SAFETY GOGGLES	piece	3	156.00
STAMP PAD, felt	piece	57	39.92
WRAPPING PAPER, kraft	pack	50	161.20

**\*This posting is valid on April 1, 2022 ONLY.**

**\*\*List of available supplies as of April 1, 2022. Quantity of items varies throughout the day**

**\*\*\*This is a computer-generated document and it does not require signature.**