



## SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Albert Hall, U.P. Diliman, Quezon City  
Tel. Nos. 981-8500 loc. 4576 to 77, 4580 to 4582, 4589

### UPD SPMO CENTRAL STOREROOM AVAILABLE STOCKS

As of March 13, 2023

<u>ITEM/DESCRIPTION</u>	<u>UNIT</u>	<u>AVAILABLE BALANCE</u>	<u>UNIT COST</u>
AIR FRESHENER, Aerosol type, 150g	can	171	₱81.64
ALCOHOL, Ethyl, 1 Gallon	gallon	192	₱330.55
ALCOHOL, Ethyl, 500 mL	bottle	769	₱47.85
BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	46	₱16.00
CALCULATOR, Compact	unit	40	₱266.24
CHALK, white enamel, 100 pieces per box	box	25	₱32.97
CUTTER/UTILITY KNIFE, for general purpose	piece	87	₱31.72
DOCUMENT CAMERA, 8 MP	unit	3	₱23,623.60
ERASER, felt, for blackboard/whiteboard	piece	179	₱11.41
FASTENER, metal, non-sharp edges, 50 sets per box	box	90	₱94.64
FLASH DRIVE, 16GB	piece	7	₱166.40
FOLDER, L-type, legal, 50 pieces per pack	pack	63	₱238.57
FORM - CERTIFICATE OF SERVICE	pad	89	₱32.32
FORM - DAILY TIME RECORD	pad	98	₱32.64
FORM - REIMBURSEMENT RECEIPT (RER)	pad	32	₱29.72
FORM - SUPPLIES LEDGER CARD	pad	410	₱3.15
GLOVES, Latex	box	6	₱678.88
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	1	₱37.21
KN95 MASKS	pack (10)	59	₱888.80
MARKER, Permanent, Black	piece	367	₱8.27
MARKER, Permanent, Blue	piece	360	₱8.27
MARKER, Permanent, Red	piece	266	₱8.27
PAPER, MULTICOPY A4, 500 sheets per ream (80 GSM)	ream	1571	₱165.65
PAPER, MULTICOPY LEGAL, 500 sheets per ream (80 GSM)	ream	242	₱189.18
PENCIL SHARPENER, manual, single cutter head	piece	32	₱212.87
PROTECTIVE SAFETY GOGGLES	piece	3	₱156.00
RECORD BOOK, 300 PAGES	book	62	₱62.40
SIGN PEN, Black, liquid or gel	piece	707	₱22.20
STAPLE WIRE, heavy duty (binder type), 23/13	box	69	₱22.55
STAPLER, standard type	piece	84	₱145.60
TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	212	₱86.32

**This posting is valid on March 13, 2023 ONLY.**

**\*List of available supplies as of March 13, 2023.**

**\*\*This is a computer-generated document and it does not require signature.**

**\*\*\*Items posted above are based on the opening balance as of this posting. Quantity of items varies throughout the day.**