



## SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Albert Hall, U.P. Diliman, Quezon City  
Tel. Nos. 981-8500 loc. 4576 to 77, 4580 to 4582, 4589

### UPD SPMO CENTRAL STOREROOM AVAILABLE STOCKS

As of February 8, 2023

<u>ITEM/DESCRIPTION</u>	<u>UNIT</u>	<u>AVAILABLE BALANCE</u>	<u>UNIT COST</u>
<b>CARTOLINA, assorted colors, 20 pieces of assorted colors per pack</b>	<i>pack</i>	<b>13</b>	<b>₱83.72</b>
<b>DOCUMENT CAMERA, 8 MP</b>	<i>unit</i>	<b>4</b>	<b>₱23,623.60</b>
<b>FLASH DRIVE, 16GB</b>	<i>piece</i>	<b>13</b>	<b>₱166.40</b>
<b>FORM - CERTIFICATE OF SERVICE</b>	<i>pad</i>	<b>104</b>	<b>₱32.32</b>
<b>FORM - DAILY TIME RECORD</b>	<i>pad</i>	<b>113</b>	<b>₱32.64</b>
<b>FORM - REIMBURSEMENT RECEIPT (RER)</b>	<i>pad</i>	<b>77</b>	<b>₱29.72</b>
<b>FORM - SUPPLIES LEDGER CARD</b>	<i>pad</i>	<b>510</b>	<b>₱3.15</b>
<b>GLOVES, Latex</b>	<i>box</i>	<b>6</b>	<b>₱678.88</b>
<b>HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)</b>	<i>book</i>	<b>2</b>	<b>₱37.21</b>
<b>KN95 MASKS</b>	<i>box</i>	<b>62</b>	<b>₱888.80</b>
<b>MARKER, Flourescent, 3 colors per set</b>	<i>set</i>	<b>78</b>	<b>₱36.66</b>
<b>PAPER, MULTICOPY A4, 500 sheets per ream (80 GSM)</b>	<i>ream</i>	<b>295</b>	<b>₱165.65</b>
<b>PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream (70 GSM)</b>	<i>ream</i>	<b>45</b>	<b>₱158.91</b>
<b>PROTECTIVE SAFETY GOGGLES</b>	<i>piece</i>	<b>3</b>	<b>₱156.00</b>
<b>STAMP PAD, felt</b>	<i>piece</i>	<b>19</b>	<b>₱39.92</b>
<b>STAPLE WIRE, heavy duty (binder type), 23/13</b>	<i>box</i>	<b>19</b>	<b>₱22.55</b>

**This posting is valid on February 8, 2023 ONLY.**

**\*List of available supplies as of February 8, 2023.**

**\*\*This is a computer-generated document and it does not require signature.**

**\*\*\*Items posted above are based on the opening balance as of this posting. Quantity of items varies throughout the day.**