



SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Albert Hall, U.P. Diliman, Quezon City
Tel. Nos. 981-8500 loc. 4576 to 77, 4580 to 4582, 4589

UPD SPMO CENTRAL STOREROOM AVAILABLE STOCKS

As of February 2, 2023

| <u>ITEM/DESCRIPTION</u> | <u>UNIT</u> | <u>AVAILABLE BALANCE</u> | <u>UNIT COST</u> |
|---|-------------|------------------------------|------------------|
| BATTERY, dry cell, size D, Two (2) pieces per blister pack | pack | 8 | ₱96.20 |
| CARTOLINA, assorted colors, 20 pieces of assorted colors per pack | pack | 13 | ₱83.72 |
| DOCUMENT CAMERA, 8 MP | unit | 4 | ₱23,623.60 |
| FLASH DRIVE, 16GB | piece | 17 | ₱166.40 |
| FOLDER with tab, legal, 100 pieces per pack | pack | 17 | ₱333.26 |
| FOLDER, L-type, A4, 50 pieces per pack | pack | 22 | ₱187.54 |
| FORM - CERTIFICATE OF SERVICE | pad | 112 | ₱32.32 |
| FORM - DAILY TIME RECORD | pad | 118 | ₱32.25 |
| FORM - REIMBURSEMENT RECEIPT (RER) | pad | 77 | ₱29.72 |
| FORM - SUPPLIES LEDGER CARD | pad | 513 | ₱3.15 |
| GLOVES, Latex | box | 6 | ₱678.88 |
| HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184) | book | 2 | ₱37.21 |
| INK, for stamp pad, 50mL | bottle | 4 | ₱28.91 |
| KN95 MASKS | box | 64 | ₱888.80 |
| MARKER, Flourescent, 3 colors per set | set | 115 | ₱36.66 |
| MARKER, Permanent, Blue | piece | 27 | ₱7.47 |
| PAPER, MULTICOPY A4, 500 sheets per ream (80 GSM) | ream | 833 | ₱165.65 |
| PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream (70 GSM) | ream | 101 | ₱158.91 |
| PROTECTIVE SAFETY GOGGLES | piece | 3 | ₱156.00 |
| RUBBER BAND No. 18, 350g | box | 5 | ₱135.20 |
| SIGN PEN, Red, liquid or gel | piece | 53 | ₱22.20 |
| STAMP PAD, felt | piece | 27 | ₱39.92 |
| STAPLE WIRE, heavy duty (binder type), 23/13 | box | 25 | ₱22.55 |
| STAPLER, heavy duty (binder type), desktop | unit | 1 | ₱888.16 |
| WRAPPING PAPER, kraft, 50 sheets per pack | pack | 1 | ₱161.20 |

This posting is valid on February 2, 2023 ONLY.

***List of available supplies as of February 2, 2023.**

****This is a computer-generated document and it does not require signature.**

*****Items posted above are based on the opening balance as of this posting. Quantity of items varies throughout the day.**