



## SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Albert Hall, U.P. Diliman, Quezon City  
Tel. Nos. 981-8500 loc. 4576 to 77, 4580 to 4582, 4589

### UPD SPMO CENTRAL STOREROOM AVAILABLE STOCKS

As of January 25, 2023

<u>ITEM/DESCRIPTION</u>	<u>UNIT</u>	<u>AVAILABLE BALANCE</u>	<u>UNIT COST</u>
BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	8	₱96.20
CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	13	₱83.72
DOCUMENT CAMERA, 8 MP	unit	4	₱23,623.60
ENVELOPE, Expanding, Kraft, 100 pieces per box	box	1	₱738.40
FLASH DRIVE, 16GB	piece	17	₱166.40
FOLDER with tab, legal, 100 pieces per pack	pack	30	₱333.26
FOLDER, L-type, A4, 50 pieces per pack	pack	25	₱187.54
FORM - CERTIFICATE OF SERVICE	pad	142	₱32.32
FORM - DAILY TIME RECORD	pad	128	₱32.25
FORM - REIMBURSEMENT RECEIPT (RER)	pad	82	₱29.72
FORM - SUPPLIES LEDGER CARD	pad	513	₱3.15
GLOVES, Latex	box	8	₱678.88
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	2	₱37.21
INK, for stamp pad, 50mL	bottle	10	₱28.91
KN95 MASKS	box	64	₱888.80
MARKER, Flourescent, 3 colors per set	set	123	₱36.66
MARKER, Permanent, Black	piece	15	₱7.47
MARKER, Permanent, Blue	piece	51	₱7.47
PAD PAPER, ruled	pad	12	₱30.68
PAPER, MULTICOPY A4, 500 sheets per ream (80 GSM)	ream	1000	₱165.65
PAPER, MULTICOPY LEGAL, 500 sheets per ream (80 GSM)	ream	18	₱189.18
PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream (70 GSM)	ream	103	₱158.91
PROTECTIVE SAFETY GOGGLES	piece	3	₱156.00
RUBBER BAND No. 18, 350g	box	10	₱135.20
RULER, plastic, 450 mm	piece	10	₱16.64
SIGN PEN, Red, liquid or gel	piece	114	₱22.20
STAMP PAD, felt	piece	29	₱39.92
STAPLE WIRE, heavy duty (binder type), 23/13	box	26	₱22.55
STAPLER, heavy duty (binder type), desktop	unit	1	₱888.16
TWINE, plastic	roll	2	₱66.62
WRAPPING PAPER, kraft, 50 sheets per pack	pack	2	₱161.20

**This posting is valid on January 25, 2023 ONLY.**

**\*List of available supplies as of January 25, 2023.**

**\*\*This is a computer-generated document and it does not require signature.**

**\*\*\*Items posted above are based on the opening balance as of this posting. Quantity of items varies throughout the day.**