



SUPPLY AND PROPERTY MANAGEMENT OFFICE

Lakandula St., at the back of Albert Hall, U.P. Diliman, Quezon City
Tel. Nos. 981-8500 loc. 4576 to 77, 4580 to 4582, 4589

UPD SPMO CENTRAL STOREROOM AVAILABLE STOCKS

As of January 24, 2023

<u>ITEM/DESCRIPTION</u>	<u>UNIT</u>	<u>AVAILABLE BALANCE</u>	<u>UNIT COST</u>
BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	8	₱96.20
CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	14	₱83.72
DOCUMENT CAMERA, 8 MP	unit	4	₱23,623.60
ENVELOPE, Expanding, Kraft, 100 pieces per box	box	3	₱738.40
FLASH DRIVE, 16GB	piece	22	₱166.40
FOLDER with tab, legal, 100 pieces per pack	pack	40	₱333.26
FOLDER, L-type, A4, 50 pieces per pack	pack	27	₱187.54
FORM - CERTIFICATE OF SERVICE	pad	150	₱32.32
FORM - DAILY TIME RECORD	pad	133	₱32.25
FORM - REIMBURSEMENT RECEIPT (RER)	pad	82	₱29.72
FORM - SUPPLIES LEDGER CARD	pad	513	₱3.15
GLOVES, Latex	box	8	₱678.88
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	2	₱37.21
INK, for stamp pad, 50mL	bottle	16	₱28.91
KN95 MASKS	box	64	₱888.80
LAPTOP, for Mid-range Users	unit	4	₱42,380.00
MARKER, Flourescent, 3 colors per set	set	125	₱36.66
MARKER, Permanent, Black	piece	40	₱7.47
MARKER, Permanent, Blue	piece	76	₱7.47
MOUSE, OPTICAL, USB connection type	unit	5	₱149.76
PAD PAPER, ruled	pad	12	₱30.68
PAPER, MULTICOPY A4, 500 sheets per ream (80 GSM)	ream	1051	₱165.65
PAPER, MULTICOPY LEGAL, 500 sheets per ream (80 GSM)	ream	49	₱189.18
PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream (70 GSM)	ream	136	₱158.91
PROTECTIVE SAFETY GOGGLES	piece	3	₱156.00
RUBBER BAND No. 18, 350g	box	13	₱135.20
RULER, plastic, 450 mm	piece	12	₱16.64
SIGN PEN, Red, liquid or gel	piece	116	₱22.20
STAMP PAD, felt	piece	29	₱39.92
STAPLE WIRE, heavy duty (binder type), 23/13	box	31	₱22.55
STAPLE WIRE, standard	box	20	₱23.76
STAPLER, heavy duty (binder type), desktop	unit	2	₱888.16
TWINE, plastic	roll	11	₱66.62
WRAPPING PAPER, kraft, 50 sheets per pack	pack	2	₱161.20

This posting is valid on January 24, 2023 ONLY.

*List of available supplies as of January 24, 2023.

**This is a computer-generated document and it does not require signature.

***Items posted above are based on the opening balance as of this posting. Quantity of items varies throughout the day.